



Republic of the Philippines
Department of Health
METRO MANILA CENTER FOR HEALTH DEVELOPMENT

SUPPLEMENTAL/ BID BULLETIN NO. 1

IB#2024-081

Provision of Site Installation for Health Events (rebid)

This Supplemental/Bid Bulletin No. 1 is being issued to revise provisions/specifications in the Bidding Documents for a forecited project:

Revision and clarification to provisions/specifications in the Bidding Documents:	
ORIGINAL TECHNICAL SPECIFICATIONS	AMENDED
Billboard	Billboard Size: 8 ft x 4 ft Billboard thickness: 12 inches Material: outdoor-paper material Roof material: steel Wood back frame (if necessary)

Bidders are advised to use the following attached forms and submit them together with all required documents for the submission of bids on the 25th day of March 2024, 9:00 AM:

This Supplemental/Bid Bulletin No. 1 shall form an integral part of the Bidding Documents. All other provisions indicated in the bidding documents that are not affected by this Supplemental/Bid Bulletin No. 1 shall remain in effect.

For guidance and information of all concerned.

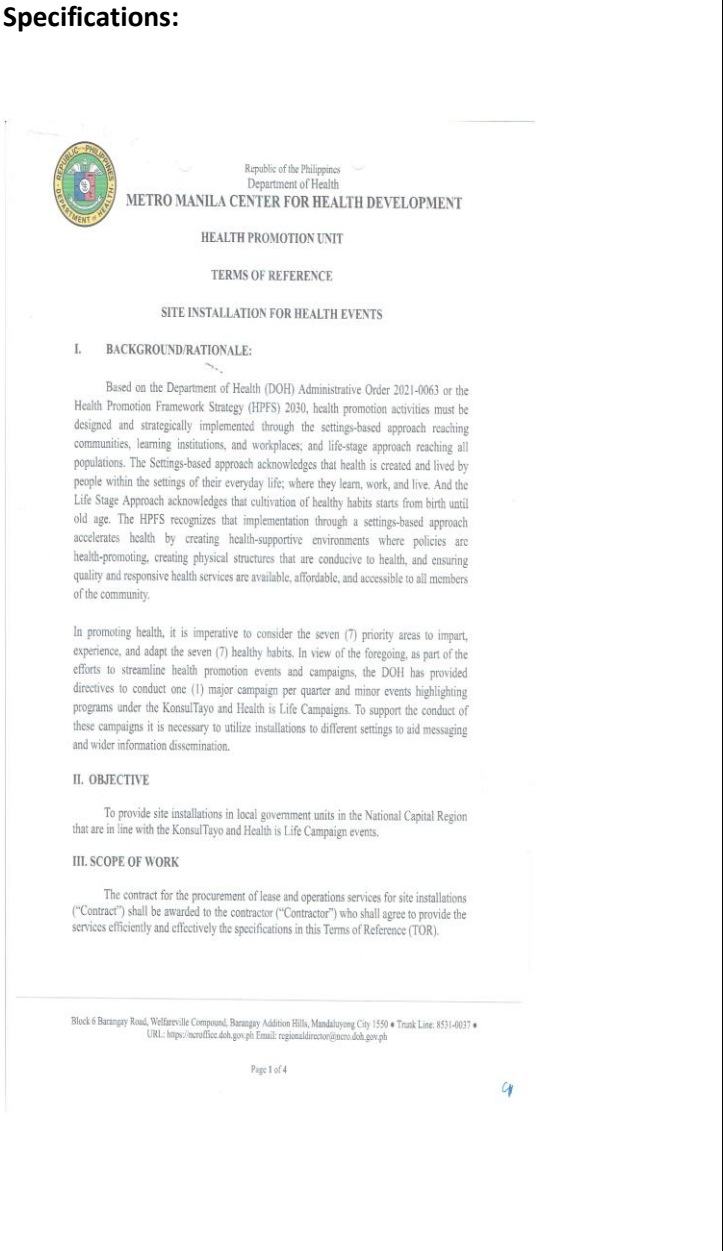
Issued this 15th day of April 2024 in MMCHD

Approved by:

SGD
JEREMIAS FRANCIS Y. CHAN, MD
Licensing Officer V / BAC Chairperson

Republic of the Philippines
 Department of Health
 Metro Manila Center for Health Development

TECHNICAL SPECIFICATIONS

Item No. 1	Provision of Site Installation for Health Events	Qty./Unit	
Name of Manufacturer:		Country of Origin	
Brand:		Model: (if applicable)	
ABC: P 1,200,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>Specifications:</p>  <p>The screenshot shows a document titled 'TERMS OF REFERENCE' for 'SITE INSTALLATION FOR HEALTH EVENTS'. It is issued by the Metro Manila Center for Health Development, Health Promotion Unit. The document includes the following sections:</p> <ul style="list-style-type: none"> I. BACKGROUND/RATIONALE: Discusses the Department of Health's (DOH) Administrative Order 2021-0063 and the Health Promotion Framework Strategy (HPFS) 2030, emphasizing a settings-based approach to health promotion. II. OBJECTIVE: States the goal is to provide site installations in local government units in the National Capital Region for health promotion events. III. SCOPE OF WORK: Specifies that the contractor will provide lease and operations services for site installations. <p>At the bottom of the screenshot, there is contact information for the Metro Manila Center for Health Development, including the address, trunk line, and email.</p>			

Contractor shall:

1. Provide the following materials for each site installation needed for the execution of the contract:
 - a. One (1) bike connected to a pumping heart for three (3) LGUs for the celebration of the Philippine Heart Month.
 - b. One (1) functional billboard for three (3) LGUs for the celebration of the World Immunization Week
 - c. One (1) functional billboard for three (3) LGUs for the celebration of the National Tuberculosis Day
 - d. One (1) interactive mood board for three (3) LGUs for the celebration of the National Mental Health Week
2. Prepare the site installation according to the design agreed upon with Metro Manila Center for Health Development (MMCHD).
3. Provide a sufficient number of workforce and personnel to install the aforementioned site installations.
4. Install the site installation on agreed ingress timeline and disassemble them on agreed egress timeline, if applicable.
5. Make necessary arrangements and coordinate with MMCHD on the ingress and egress.
6. Ensure the quality of work according to the industry and technical standards; contingencies shall be made available in cases of equipment malfunction.
7. Provide a detailed report and means of verification (MOV), as deemed necessary.

IV. DURATION OF ENGAGEMENT AND TIMELINES

The duration of engagement shall commence upon issuance of the approved Notice to Proceed (NTP) or Purchase Order until December 31, 2024.

Given the flexibility and variability of the health events,

1. The MMCHD - Health Promotion Unit (HPU) may request for the services of the Contractor within the aforementioned time period, provided that, prior notice two weeks before the installation of the site installation is made through an official letter/email.
2. The confirmation of the installment date shall be mutually agreed upon by Contractor and end-user.

V. IMPLEMENTING ARRANGEMENTS

A. Contact Person/s

MS. DANICA LOU A. VILLENA
Nurse V, Health Promotion Unit
Metro Manila Center for Health Development
0919-093-4738

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REGINALD V. SANTIAGO
Health Education and Promotion Officer II
Metro Manila Center for Health Development
0912-230-8849

B. PROJECT MANAGEMENT/ CONTRACT ADMINISTRATION ARRANGEMENT

MMCHD Bids and Awards Committee shall manage the contract and will be assisted by Ms. Ma. Rosanna C. Farillas.

VI. QUALIFICATION OF SERVICE PROVIDER

The Service Provider Service Provider:

1. Has at least two (2) years experience in installation services.
2. Has undertaken similar projects in the past three (3) years.

VII. ROLES AND RESPONSIBILITIES OF METRO MANILA CENTER FOR HEALTH DEVELOPMENT

- A. Provide directions and any necessary guidance to the Contractor.
- B. Provide materials such as slides, presentations, videos, audio and the like to the Contractor.
- C. Review the Contractor's compliance with conditions and requirements agreed upon.
- D. Monitor the implementation of the contract.
- E. Release payment in accordance with government accounting rules and guidelines.

VIII. ROLES AND RESPONSIBILITIES OF CONTRACTOR

- A. Exercise all reasonable diligence and prudence in the discharge of the duties agreed to be performed and work in the best interest of the MMCHD.
- B. Fulfill its obligations under this Term of Reference and contract in accordance with professional standards.
- C. Conduct regular consultation with the HPU in relation to the undertaking of its responsibilities under the contract.
- D. Perform its services according to the standards and specifications set in this TOR:
 1. Inform the HPU for any concerns related to the provision of services.
 2. Submit complete delivery and invoice receipts to the HPU with clear means of verifications (MOVs).

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IX. APPROVED BUDGET OF CONTRACT AND SOURCE OF FUNDING

Health Promotion 2024 Funds (WFP 1.2.4)

- Site Installation for Health Events
(12 installations x P100,000.00/each) Php 1,200,000.00

Over-all Total: Php 1,200,000.00

Note: The actual amount indicated here may vary with the actual contract price depending on the winning bid price.

X. PROPOSED TERMS OF PAYMENTS


Furthermore, the following terms are mutually agreed by and between the Contractor and DOH-MMCHD.

1. All payment shall be subject to the usual accounting and auditing rules and regulations of DOH-MMCHD.
2. Payment will be processed and released upon submission of the Statement of Account covering the deliveries. Payment shall be done in tranches by quarter based on the number activities catered within the covered quarter.
3. Any amendment or modifications in the TOR shall be undertaken only through the HPU and with the approval of the Local Health Support Division Chief, Regional Director and/or Assistant Regional Director.
4. Should the contracted publisher be unable to perform the work required in the TOR, it shall pay a penalty of one percent of the total stipulated contract.

Prepared by:


DANICA LOU A. VILLENA, RN, MPH
Nurse V, Officer-in-Charge, Health Promotion Unit

Recommending Approval:


JANICE KATHLEEN R. MALESIDO, MD, RN, MPH
Chief, Local Health Support Division

Approved by:


RIO MAGPANTAY, MD, PHSAE, CESO III
Director IV

Signature over Printed Name

[date of signing]

In the capacity of:

Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]

(Name of Company)

[Complete office address]

[Contact No.]

[Fax No.]

[Email Address]

